

**LAND SURVEYORS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
MADISON WI
NOVEMBER 8, 2001**

PRESENT: Rick Van Goethem, Bob Hoskins and James Rusch,

STAFF PRESENT: Katharine Hildebrand, Jan Bobholz, Grace Schwingel, and Angi Jerney

GUEST PRESENT: Francis (Frank) Thousand, Wisconsin Society of Land Surveyors

CALL TO ORDER

Rick Van Goethem, Chair, called the meeting to order at 1:40 p.m. A quorum of 3 members was present.

AGENDA

MOTION: Robert Hoskins moved, seconded by James Rusch, to approve the agenda as submitted. Motion carried unanimously.

APPROVAL OF MINUTES (6/14/01)

MOTION: Robert Hoskins moved, seconded by James Rusch, to approve the minutes as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Oscar Herrera, Secretary

There was no report from Secretary Herrera.

Section Roster

Harold Kolb has resigned from the Section and his name should be removed from the roster. Hildebrand is continuing to work on filling the two vacancies on the Section.

2002 Section Meeting Dates

Noted.

To-Do List

Wayne Austin will draft a rule to extend the time limit for an applicant to take an exam under specific circumstances that would need to be approved by the Board.

LEGISLATIVE UPDATE

None.

ADMINISTRATIVE RULES

Amendment of 6.04 (2)(b)

- **Public Hearing Scheduled for November 12, 2001**

This hearing is scheduled for 10:00 a.m. Legal Counsel, Austin, explained that only Department staff needs to attend the hearing. If no one appears for the hearing, the rule will go to the next stage in the rules-making process.

- **Review of Rules Clearinghouse Comments**

None.

Proposed Amendment of E-E 6.07, Temporary Permits

MOTION: Robert Hoskins moved, seconded by Jim Rusch, to approve the draft of AE 6.07 on temporary permits. Motion carried unanimously.

Review of Education Requirements

MOTION: Rick Van Goethem moved, seconded by Jim Rusch, to have the Department write a letter to Kevin Zuege indicating that the Section is granting him 3 credits for the Fundamentals of Land Surveying class taken and that he would need an additional 9 credits in land surveying to meet the current requirements of the Wisconsin Administrative Code. The Section recommends that the courses he takes lean towards the legal aspects of land surveyors. Zuege should also be informed that an administrative rule change is pending that would require applicants to complete 24 credits in land surveying to be eligible to sit for the exam. Motion carried unanimously.

SECTION MEMBER ACTIVITY

None.

EXAMINATION ISSUES

Bob Hoskins volunteered to represent the Section in assisting the Exam Office with the "Request For Proposals" (RFP) process cycle for the Land Surveyors examination. Every three years the Department does a RFP process. The current contract expires in January 2003. The Exam Office starts the process one year early in order to have the time to be able to handle any implementation issues arise that require changes. There is a very structured and formal state

process, with specific deadlines and specifications that must be met, in which all companies that provide any type of examination services are asked to bid on the service they provide. The Department, under the supervision of the Department of Administration, administers the RFP process in a very objective and neutral manner. Darwin explained the rationale for having exams given only in Madison, Milwaukee and Platteville vs. having some exam sites in the northern part of the state.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

None.

NEW BUSINESS

None.

PRESENTATION OF PROPOSED STIPULATIONS

None.

CONVENE TO CLOSED SESSION

MOTION: Bob Hoskins moved, seconded by Jim Rusch, to convene the meeting in closed session to deliberate on cases following hearing (s. 19.85 (1)(a), Stats.); to consider licensure or discipline (s. 19.85 (1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s. 19.85 (1)(g), Stats.). Rick Van Goethem-yes, James Rusch-yes, Bob Hoskins-yes. Motion carried unanimously.

Open session recessed at 2:55 p.m.

The Section deliberated on pending applications and a hearing on denial of an Application for William Rowland (Sarona, WI).

RECONVENE TO OPEN SESSION

MOTION: Bob Hoskins moved, seconded by Jim Rusch, to reconvene into Open Session at 6:10 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

CASE CLOSINGS

MOTION: Rick Van Goethem moved, seconded by Bob Hoskins, to close the case on Alan Knight, 01 LSR 011 for no violation. Motion carried unanimously.

MOTION: Bob Hoskins moved, seconded by Rick Van Goethem, that the Board authorize an investigation of surveyor James Lawry for possible violations. Motion carried unanimously.

APPLICATIONS REVIEWED ON NOVEMBER 8, 2001

The Section took the following action on applications.

FOR REGISTRATION AS A LAND SURVEYOR

1. By Written Exam

a. Granted

Buechl, David
Held, Timothy
Erickson, Michael
Wagner, Barry
Ofstedahl, Steven

b. Deny

Krzanowski, Darren
Rowland, William
Schmoll, Donald
Trzinski, Thomas

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

Hildebrand will check to see if section members are entitled to more than the standard \$25 per diem since they were here for a ten-hour day, involving two separate meetings, starting with the A-E Joint Board in the morning, followed by the Section meeting in the afternoon.

ADJOURNMENT

MOTION: Bob Hoskins moved, seconded by Jim Rusch, to adjourn the meeting at 6:30 p.m. Motion carried unanimously.

**Next Meeting
February 14, 2002**

DATE: January 30, 2002

TO: Katharine Hildebrand

FROM: Grace Schwingel

SUBJECT: Land Surveyors Section meeting, November 8 2001, To-Do List

1. Wayne Austin will draft a rule to extend the time limit for an applicant to take an exam under specific circumstances that would need to be approved by the Board.
2. Bob Hoskins volunteered to represent the Section in assisting the Exam Office with the "Request For Proposals" (RFP) process cycle for the Land Surveyors examination.
3. Hildebrand will check to see if section members are entitled to more than the standard \$25 per diem since they were here for a ten-hour day, involving two separate meetings.